

Parent COVID-19 Policies and Guidelines
First Presbyterian Playschool
September 2020

COVID-19 Symptoms/Exclusion

- Any child who is showing signs/symptoms of any kind of illness or may have been exposed to COVID-19 is not allowed in the facility. The symptoms of COVID-19 can include fever/chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea.
- Parents are asked to be on alert for any symptoms of COVID-19 and to keep children home if they are showing signs of ANY illness.
- Children must remain at home for 14 days if they have a fever of 100.4 or higher and are showing any symptoms of COVID-19, or if anyone in the home is showing symptoms or has been exposed to anyone that has tested positive for COVID-19.
- Children who have been in close physical contact (6 feet or closer for at least 15 minutes) or who live with someone who has been tested for COVID-19 due to an exposure and is awaiting test results should remain at home until the results are received. Should the individual test positive, the child should remain at home as noted above. If results are negative, the child may return to the Playschool.
- If a child has a temperature of 100.4 or higher, they should be excluded from the facility. If no other symptoms are present, the child may return to the center when they have been fever free, without fever reducing medications, for 72 hours. Parents should contact teacher/director before bringing children back after the 72-hour absence.

Arrival Procedures:

- A designated staff member wearing a face covering will greet children in the car line. Parent/Guardian should wear a face covering when exiting and removing the child and belongings from the car. The staff member will go through the health screening detailed below. Once the screening is complete, the staff member will direct the child to another staff member to be taken into the building.
- Face coverings should cover both the mouth and the nose.
- If possible, the same parent should drop-off and pick-up their child every day. Try to avoid having anyone 65 or older or at higher risk drop off and/or pick up children.
- We will continue our regular drop off time of 8:50-9:10am. We ask parents and guardians to be patient and plan for a longer drop off to allow sufficient time for conducting the daily health assessments.

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- Parents arriving later than 9:10am will need to call the Playschool office in order for a staff member to come outside and perform the health screening. At this time, only designated staff members are allowed inside the building. Until further notice, key fobs have been deactivated and parents are not allowed in the building.
- Parents participating in the Early Birds program for early drop off will need to wear a face covering when bringing your child to the building. A staff member also wearing a face covering will perform the health screening at the door. Parents/Guardians should not use the buzzer to enter the building. Children should not be dropped off before 8:00am. The Early Birds classroom is in the Pre-K classroom in the Southeast Educational building. Parents may park in the circle drive near the playgrounds and walk their child to the door marked Early Birds.
- Daily health screenings must be done for each child. The person doing the screening must wear a face covering and maintain a 6-foot physical distance when asking the following questions:
 - *Have you or any of the children you are dropping off experienced any of the following symptoms with the past 48 hours: fever/chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea?*
 - *Within the past 14 days, have you or any of the children you are dropping off been in close physical contact (6 feet or closer for at least 15 minutes) with a person who is known to have laboratory confirmed COVID-19 (a positive COVID-19 test) or with anyone who has any symptoms consistent with COVID-19?*
 - *Are you, any of the children you are dropping off, or anyone who lives with any of the children you are dropping off currently awaiting the results of a COVID-19 test administered because of a potential exposure?*
 - **AN AFFIRMATIVE RESPONSE TO ANY OF THESE QUESTIONS MEANS THE CHILD/CHILDREN SHOULD GO HOME AND NOT ENTER THE PLAYSCHOOL.**
- Each child will be screened by making a visual inspection of the child for signs of infection such as flushed cheeks or fatigue. Temperatures will be screened as need is assessed by staff.
- Children must maintain a 6-foot distance while waiting to have their temperature taken. The staff person taking the temperature must wear a face covering over the mouth and nose. The facility will use their own touchless thermometers to check the child's temperatures.

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- Results of all screenings for each child will be recorded and filed.
- Each child’s hands must be cleaned at the door with hand sanitizer before entering the building.
- At no time, may anyone other than the child enter the Playschool facilities with staff.

Children/Staff Developing Symptoms:

- If any staff suspects that a child has developed symptoms, they will immediately ask the director to check the child’s temperature and for other symptoms and document the results.
- If a child develops any symptoms of COVID-19, the child must be sent home as soon as possible. A parent or guardian will be called immediately. While waiting to be picked up, the child will be isolated in another room with a staff member until a parent or guardian arrives.

Departure Procedures:

- All children will remain in the classroom until a parent arrives. Parents should remain in their cars until you see a staff member exit the building with your child. Parents should wear a face covering when exiting the car and securing your child in the car seat. We ask parents to be patient and plan for a longer pick up procedure.
- Face coverings should cover the mouth and nose.
- Parents needing to pick up earlier than 12:00pm will need to call the Playschool office to request someone to bring your child outside for departure.

Parents are urged to discuss these changes with their child prior to returning to the center. Coming to school and having their teachers wearing masks might be scary if this is not discussed in advance. Teachers will be required to wear a face covering at all times and practice physical distancing of 6 feet (as much as possible). **Children will not be required to wear a face covering while at school.**

Failure to comply fully with these procedures will result in removal of your child from the First Presbyterian Church Playschool.

Parent/Guardian’s Signature: _____ Date: _____

Director’s Signature: _____ Date: _____